

Friends of the Jefferson-Madison Regional Library Minutes
Tuesday, May 6, 2025 - via Zoom
5:30 pm

Attendance: Wendy Craig, Lynne Fleming, Jack Hanrahan, Proal Heartwell, Jane Kulow, Ted Magilley, Peter McIntosh, Bill Schrader, Marty Topel

Ex Officio: David Plunkett (JMRL Director), Peter Manno (Book Sale Manager)

Call to order: Wendy Craig called the meeting to order; it was intended to discuss two pressing concerns that could not be resolved at the April meeting.

President's report: Wendy Craig recapped the success of the spring book sale, citing the record-breaking income and better signage/crowd management, and offered deep appreciation to the volunteers as well as to the board and their dedication to the library. Proal Heartwell had served as an excellent ambassador for the Friends at the library's recent How To Festival.

First discussion: Jack Hanrahan had offered a motion at the April board meeting to hire a part-time staff person to manage the online sales of albums, CDs, and DVDs that Jack had initiated through his volunteer work at Gordon Avenue. Peter Manno and Jack each presented sales processing information to the board and fielded questions, resulting in a thorough discussion of processes, income and expenses, pros and cons, and anticipated downstream consequences. The motion failed.

Second discussion: Another April agenda item involved position descriptions, salaries, and bonuses for the Friends' two employees, Peter Manno and Austin Conner. Wendy proposed that a working group of board members be created to create a job description and compensation policy. Peter McIntosh offered that as a motion, Jane Kulow seconded; the motion passed. Treasurer Ted Magilley and past-President Proal Heartwell will serve on that committee, to be joined by at least one more board member. Peter McIntosh will provide institutional history.

Other business: Peter Manno provided dates for JMRL Friends to volunteer at Fridays After Five, checking IDs on June 6 and serving beer on September 5. and the Board discussed historic book donation levels at different times and various branches. The Friends provided ID check at Fridays After Five June 7th and will staff the beer truck on September 6th. Board members Pat Dogil and Marty Topel offered pop up sales at the Central branch summer reading kick off. Other discussions parking for volunteers at Gordon Avenue branch and online sales.

Announcements: The next Board meeting, typically held on June 19th, will be rescheduled due to the Juneteenth holiday.

There being no further business, the meeting was adjourned.