

## MINUTES FOR THE FRIENDS OF THE LIBRARY ANNUAL MEETING

Former Northside Library Site, 300 Albemarle Square  
**Thursday September 16<sup>th</sup>, 2021. 5:30 pm**

**Attendance:** Proal Heartwell, Marc Boston, David Plunkett, Nancy Damon Ted Magilley, Grier McCann, Pat Dogil, B. Stephanie Commander, Peter Manno, Deborah Willenborg, Marc Boston, Liza Millett, Bill Schrader, Asheley Schneider.

**Call to Order:** Proal Heartwell called the meeting to order and welcomed new Board member Asheley Schneider.

**Approval of June Minutes:** Liza Millett corrected the spelling of her name. The Minutes were approved.

**Treasurer's Report:** Peter McIntosh, Treasurer, made the following comments on the report he had emailed to all members.

We have \$30,000 in a CD for Books Behind Bars.

Atlantic Union is ready for us to ask forgiveness for PPP loan, we need to send cancelled checks for payroll and 944s for employees.

Peter and Julie (head of volunteers for BBB) drafted a letter to our funding sources to fund \$20,000 for Books Behind Bars this coming year.

**Discussion of costs of running the summer sale:** We had to pay for AC, which we left on at night, which seemed cheaper. We had cost of the set-up of utilities, and we also used Merry Maids to clean, which we will need to have back before October. Costs were less than we anticipated.

**Book Sale Director's Report: Peter Manno (with comments from Peter McIntosh and others.)**

**Takeaways from the July Summer Sale:** 50% of sales were with credit cards, which definitely makes things go faster. The July sale, Peter Manno noted, made way more money than he anticipated and went way more smoothly than he expected.

Proal thanked Peter and Peter for all the work on the logistics.

### **Fall Sale:**

Bill asked for a 90 day lease. It is possible a pop-up sale could want to come in and landlord would cancel.

The October Sale will last 10 days. Many volunteers have already signed up.

Logistics: 100 people will be allowed in at a time. We will use the security service again.

Covid—we will have masks requirement. JMRL follows masking for all staff mandatory, recommended for people.

Marc mentioned that mandate may encourage people to come. Peter McIntosh would prefer everyone be vaccinated. Bill fears limits would discourage people from coming. Proal says now is more fraught than July. Stores do set limits.

Bill asked what genres of books were selling? Everything. Customers were very happy with the availability of parking.

Questions: Should we have a shuttle? None available. Could we have a holiday sale in addition. We may sell gift books in December.

We do online sales. John Halliday, former JMRL Director, had noted that in Tucson they are doing great with online sales.

**New Assistant:** Austin Conner is doing half hours of time Zac Tolson did. He is a great guy.

There was a going away party for Zac Tolson.

Bill Davis is helping to sort. Bill's son Will was killed on Monday night. Obituary is in Daily Progress. We will send a sympathy card.

**JMRL Director's Report: David Plunkett**

JMRL is celebrating 100 years of public library service. Film Director Lorenzo Dickerson has made a film about the Library. The film premier will be on October 21, (Note: The Paramount requires proof of vaccination.)

Premier 10-21-21 Paramount requires vaccination. Movie will be available later.

On the 3<sup>rd</sup> floor of the Central library is a six-panel depiction of the history of the library.

New initiative: Educators' cards will be available which can used to check out materials for students. We usually charge a fee for out of area, but not for educators. This perk might be available for home schoolers too.

The Library has applied for a Virginia Humanities SHARP Grant Application. The funding would be used for general operations.

With no other business, the meeting was adjourned.

**Next Board Meeting: January 20, 2022**